ECRM > Intake > DCC > DCC Case Opening and Assessment > Case File Set Up/Intake_Pronouns

.01 AUTHORITY

<u>Wisconsin Statutes 973.09</u>
<u>Wisconsin Administrative Code - DOC 328.04(2)(a)-(h)</u>
DCC Administrative Directive 21-02

.02 GENERAL STATEMENT

Case supervision begins immediately upon being placed on probation, unless the Court stays supervision during an appeal of the Court's Order.

.03 CASE FILE SET UP/INTAKE

The process for case file set-up varies greatly throughout the state and local practice takes precedence.

Individuals may self-identify as transgender, gender nonconforming (non-binary), or intersex or disclose a diagnosis of Gender Dysphoria at intake or at any time during their supervision. Staff may enter a client's chosen name/pronoun in the Person Information section within Northpointe Suite. Please refer AD #21-02 for detailed information on policies and procedures on this subject.